

# Jinny Blom

Jinny Blom Limited Landscape Design, 4<sup>th</sup> Floor West, Greenhill House, Greenhill Rents, 90/93 Cowcross St, London EC1M 6BF  
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## Position: Landscape Architect

Position: Freelance

Rates: Subject to experience

## Job Description

Jinny Blom Limited is a small company providing extremely high quality garden and landscape designs, product design and other services to predominantly private clients. The job description is necessarily broad as the work is diverse and includes attention to the items set out below, as well as requiring periodic extraordinary activities, as necessitated by some contracts.

A staff member owns a project, under close direction from Jinny Blom, from inception to completion. Skill, accuracy, excellent communication skills and commitment to quality are required.

The skill base required is as follows but not limited to:

- AutoCAD and computer modelling (Sketchup)
- Project Management
- Creation of detailed specifications
- Cost Tracking
- Liaison with Contractors
- Site attendance
- Office management and administration
- Pleasant phone manner and respectable appearance
- Working away/abroad for unspecified periods of time
- Research and development as required
- Occasional overtime as required
- Regular supervisory meetings with Jinny Blom
- Maintaining good levels of productivity
- Proactivity and strong reporting skills
- Learning new skills as appropriate

## Other Matters

We appreciate candidates who have specialist interests. We work with Historic Buildings architects, Contemporary architects, product designers, artists, ecologists, and any number of specialist fabricators and artisans. Interests in all or any of these subjects is always of interest to us.

Please apply in writing or by email with samples of your work and a CV